

Department
of the
Treasury

Internal
Revenue
Service

Office of
Chief Counsel

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CC-2002-038

October 15, 2002

Chief Counsel Signature Block
for Cases where the Chief Counsel
Subject: May Not Represent the Service Upon Incorporation
Cancellation Date: into the CCDM

Purpose

The purpose of this Notice is to advise all Chief Counsel employees to use the following signature block for documents and correspondence relating to cases where the Chief Counsel previously represented the taxpayer or where the taxpayer is on the Chief Counsel's recusal list.

EMILY A. PARKER
Acting Chief Counsel
Internal Revenue Service

By: _____
ATTORNEY NAME
Attorney
Tax Court Bar No. AA0000
Street Address
City, State 00000
Telephone: (000) 000-0000

This notice supersedes CCN 2002-20, issued on March 6, 2002, which provided that Gary Wilcox would serve as Acting Chief Counsel for this purpose.

Local counsel should advise local Appeals offices of the need for this signature block in decision documents for cases where the Chief Counsel previously represented the taxpayer or cases that are on his recusal list.

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